

MANOR HOUSE DAY CARE LTD

BOOKING FORM: NURSERY

Child's Name:	
Parent or Carer's Name:	

Please tick boxes below for the sessions you require.

Full time (all year round)

Monday	Tuesday	Wednesday	Thursday	Friday
8am-6pm	8am-6pm	8am-6pm	8am-6pm	8am-6pm

Term time only (38 weeks per year) Limited spaces available

Monday	Tuesday	Wednesday	Thursday	Friday
8am-6pm	8am-6pm	8am-6pm	8am-6pm	8am-6pm

Signed: Date:

Please return to the manager with the £30 registration fee as soon as possible. Bank transfers should be made to Sort Code 09-01-29 Account Number 14140345

FEES: £62 PER DAY

IMPORTANT - PLEASE READ:

- *Place is secured upon receipt of 2 weeks fees as refundable deposit payable by bank transfer*
- *Fees are due 1st of the month in advance as per the fee schedule*
- *Staff cannot accept cash payments*
- *If paying by cheque, please note payment will be due 3 working days before 1st*
- *The manager should be notified if your child will not be attending a booked session*
- *Refunds/credits cannot be given for cancelled sessions*
- *The notice period to terminate the contract is one half term (7 weeks). Deposits will be returned on the 20th of the month following the end of the notice period*
- *The nursery will be closed between Christmas and New Year and also 5 days for staff training around the Easter period*