

MANOR HOUSE DAY CARE LTD

BOOKING FORM: OUT OF SCHOOL CLUB

Name of Child: Child's Date of Birth:

Name of School & Class Child Currently Attends:

Please tick boxes below for the sessions you require.

Morning Session (£5 per session)

Monday		Tuesday		Wednesday		Thursday		Friday	
7.45am-9am		7.45am-9am		7.45am-9am		7.45am-9am		7.45am-9am	

Afternoon Session (£12 per session)

Monday		Tuesday		Wednesday		Thursday		Friday	
3.15-6.15pm		3.15-6.15pm		3.15-6.15pm		3.15-6.15pm		3.15-6.15pm	

Signed: Date:

Please return to the manager as soon as possible.

FEES:

£5 PER SESSION Before School
£12 PER SESSION After School

IMPORTANT - PLEASE READ

- Place is secured upon receipt of £100 refundable deposit payable by bank transfer to Sort Code 09-01-29 Account Number 14140345
- Fees are due 1st of the month in advance - invoices will be sent a week prior
- Staff cannot accept cash payments
- If paying by cheque, please note payment will be due 3 working days before the 1st of the month
- Club should be notified if your child will not be attending a booked session
- Refunds/credits cannot be given for cancelled sessions
- The notice period to terminate the contract is one half-term. Deposits will be returned at the end of the notice period.